

Beant college of Engineering & Technology

(Established by Government of Punjab)

GURDASPUR (PUNJAB) 143521

Ref. No. BCET/ Acad/2013/ 4419-4421

Date 31/10/13

To

1. Principal Secretary,
Department of Technical Education & Industrial Training, Punjab,
Mini Secretariat, Sector 9, Chandigarh.
2. Principal Secretary,
Department of Finance, Punjab,
Civil Secretariat, Chandigarh.
3. Director,
Technical Education & Industrial Training, Punjab,
Plot No.1, Sector 36 A, Chandigarh.

Subject : **27th meeting of Finance Committee of BCET, Gurdaspur to be held at 03:30 PM on 06.11.2013.**

In continuation to this office letter No. BCET/ 4277-4279 dated 29.10.2013, enclosed herewith please find Agenda papers of 27th meeting of Finance Committee to be held at 03:30 PM on 06.11.2013 under the Chairmanship of Worthy Principal Secretary, Technical Education & Industrial Training, Punjab, Mini Secretariat, Sector 9, Chandigarh.

Kindly make it convenient to attend the meeting.

Encls. Agenda papers.


Principal

Beant College of Engineering & Technology

(Established by Government of Punjab)

GURDASPUR (PUNJAB) 143521

AGENDA

27TH MEETING OF FINANCE COMMITTEE

TO BE HELD ON

06.11.2013 AT 03:30 PM

VENUE:

Office of the Principal Secretary,
Technical Education & Industrial Training, Punjab,
Mini Secretariat, Sector 9,
Chandigarh (UT).

**CONSTITUTION OF
FINANCE COMMITTEE**

- | | | |
|----|--|---------------------|
| 1. | Principal Secretary to Govt. of Punjab,
Department of Technical Education & Industrial
Training, Mini Secretariat, Sector 9, Chandigarh. | Chairman |
| 2. | Principal Secretary to Govt. of Punjab,
Department of Finance or
His/her representative not below the rank of
Joint Secretary. | Member |
| 3. | Director,
Technical Education & Industrial Training, Punjab,
Plot No.1, Sector 36-A, Chandigarh. | Member |
| 4. | Principal,
Beant College of Engineering & Technology,
Gurdaspur. | Member |
| 5. | Registrar,
Beant College of Engineering & Technology,
Gurdaspur. | Member
Secretary |

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Item No. 27.1 Confirmation of the minutes of 26th meeting of Finance Committee held on 19.6.2013.

The 26th meeting of Beant College of Engineering & Technology, Gurdaspur was held on 19.6.2013 in the office of the Principal Secretary, Technical Education & Industrial Training, Punjab, Chandigarh. Minutes of the meeting were circulated to all the members vide this office letter No.BCET/Acct./2013/1812 – 1814 dated 10.7.2013. No comments were received (copy of minutes is placed at **Annexure-I page No. 12 to 15** for confirmation please).

Item No. 27.2		To report action taken on the decisions of 26 th meeting of Finance Committee of Beant College of Engineering & Technology, Gurdaspur.		
Item #	Subject	Decision taken	Action taken	
26.1	Confirmation of the minutes of 25 ^h meeting of Finance Committee held on 26.6.2012.	It was resolved to confirm the minutes of 25 th meeting of Finance Committee held on 26.6.2012.	No action required.	
26.2	To report action taken on the decisions of 25 th meeting of Finance Committee of Beant College of Engg. & Technology, Gurdaspur	The committee noted the action taken on the decisions of the 25 th meeting of Finance Committee.	No action required.	
26.3	Budget Estimate for the year 2013-14	The budget estimates for the year 2013-2014 were discussed in details and it was advised by the committee that the annual expenditure of the college should not be more than the annual income of the college. The modified budgets may be put for approval on file as advised by the committee.	The modified budget was put up on file to Principal Secretary, TE & IT, Punjab and the same was approved.	
26.4	To report the conduct of audit of annual accounts for the financial year 2011-12.	The Committee noted the annual Account and audit report for the year 2011-12.	No action required.	

26.5	To approve the reimbursement of medical expenses claimed by Sh. Shiv Singh, Tech. II for treatment of his wife.	The item was discussed in detail and it has been resolved that before reimbursement of medical claim bills in respect of Sh. Shiv Singh Tech. Grade II for the medical treatment of his wife is to be got rechecked from the Medial Officer of other Govt. Promoted Engineering College.	As per decision, the payment was released after due rechecking of the bills from Civil Hospital, Gurdaspur and GZSCET, Bathinda.
26.6	To approve the increase in existing rate of interest from Rs.8.00% to Rs.8.60% on Contributory Provident Fund of the college employees.	Item was approved.	Decision implemented.
26.7	To approve the enhancement of financial power of Principal for the purchase of items for the college.	The item was discussed in detail and it was resolved to put up the case for enhancement of financial powers of the Principal on single file to the Govt. of Punjab.	As per decision taken in the meeting, the case has been sent to the Government and the decision is still awaited.
26.8	To approve the re-construction of approach road and college main gate check post after dismantling of earlier boundary wall of the college.	The item was discussed in detail and it was resolved that the drawings of the College Main Gate Check Post is to be got approved from Chief Architect, Punjab and then construction work will be carried out accordingly.	The drawings of the College Main Gate have been got approved from the Chief Architect, Punjab and the work order has been placed to the PWD B&R, Gurdaspur. The construction of the work will be started very shortly.
26.9	Creation of one post of Lab. Superintendent.	The item was discussed in detail and it was resolved to put up the case for creation of one post of Lab. Superintendent on single file to the Govt. of Punjab.	As per decision, the case has been sent to the Government and the response is still awaited.

	26.10	To approve the release of arrears due to revision of pay scale of faculty staff working on contract basis who joined after January 2006.	The item was discussed in detail and it was resolved to put up the case for the release of arrears on account of revision of pay scale of faculty staff working on contract basis on single file to the Govt. of Punjab along with proof of already paid arrears to the contractual faculty staff by other Govt. promoted Engg. Colleges.	As per decision taken in the meeting, the case has been sent to the Government and the decision is still awaited.
	26.11	Regarding Condemnation of old vehicles and purchase of new vehicles.	The item was approved as proposed.	One vehicle (INNOVA – Toyota) has been purchased and the purchase of bus is under process. The condemnation of old vehicles will be made after the purchase of new vehicle.
	26.12	To approve the enhancement of existing fee structure of the college.	The item was discussed in detail and it was resolved to put up the case for enhancement of existing fee structure of the college on single file to the Govt. of Punjab along with proof of Fee Structure as already enhanced by Shaheed Bhagat Singh College of Engg. & Technology, Ferozepur.	As per decision taken in the meeting, the case is in process for the sending of file to the Government (copy placed at Annexure-II page No. 16 to 17.
	26.13	To approve the establishing of funds (Corpus, Faculty, Equipment replacement and maintenance) under TEQIP Phase-II.	The item was approved as proposed.	Decision implemented.

	26.14	To approve budget estimate for the year 2013-2014 for Polytechnic Wing established under NABARD Scheme at BCET, Gurdaspur.	The budget estimates for the year 2013-2014 of Poly Wing were approved as proposed. Further, it was pointed out by the committee that there is heavy bank balance kept in the bank account and advised to invest the surplus funds in the shape of FDRs.	Decision implemented.
	26.15	To approve Non-Teaching posts for Beant College Polytechnic Wing.	The item was discussed in detail and it was resolved to put up the case for creation of Non-Teaching posts on single file to the Govt. of Punjab.	The case is under process for the sending of file to the Government.
	26.16	Any other item.	No item was discussed.	No action required.

ITEM
No.27.3

To approve the revision of expenditure under budget estimates from the Main/College fee account for the financial year 2013-14.

It is intimated that the college has already got approved the financial budget estimates of expenditure under different account heads for the financial year 2013-14 in the 26th meeting of the college Finance Committee held on 19.6.2013 vide agenda item No. 26.3 (copy of the minutes of the meeting is placed at **Annexure-I page No. 12 to 15**). Due to restarting of LTC facility w.e.f. 01.9.2013 by the Govt. of Punjab vide letter No. 6/31/2012-1PP-3/435 dated 05.8.2013 (copy placed at **Annexure-III page No. 18 to 19**) and revision of wages of contractual workers deployed by the contractor providing the services of Security, Sweeping, Horticulture and other allied services in the college w.e.f September, 2013 by the Labour Commissioner, Punjab vide their notification No. ST/18734 dated 16.9.2013 (copy placed at **Annexure-IV page No. 20 to 23**) as well as release of pending wages of workers for month of March/April, 2012 deployed by the Ex-contractor, the college is not in position to meet the expenditure from the previous approved budget. The following budget estimate heads are required to be revised for this purpose. The details are given as under.

Sr. No.	Head of the account	Approved Budget for the year 2013-14	Expenditure up to 28.10.2013	Balance as on 28.10.2013	Proposed revised budget
1.	Wages & Material Exp. for Security, Sweeping & Horticulture services.	55,00,000/-	36, 63,583/-	18,36,417/-	75,00,000/-
2.	T.A./D.A. & LTC	5,00,000/-	29,836/-	4,70,064	25,00,000/-

Copy placed at **Annexure-V page No. 24 to 26**. The detail of receipts and payments is mentioned on the proceeding page.

REVISED

Detail of receipt and payment of Main/College Fee Account during the year 2013-14 is as under :

Sr. No.	Description	Amount (in lacs.)
1.	(A)	
	i) Amount of college fee received in first Semester up to August, 2013.	65.12
	ii) Amount of college fee expected to be received in the second Semester in December, 2013.	65.00
	iii) FDR's	350.00
	iv) Bank balance as on 28.10.2013.	26.00
	v) Bank Interest <i>-do-</i>	11.31
	Total	517.43
	(B) Less proposed budget estimates of Expenditure previous approved During the year 2013-14	517.43 195.00
	(C) Expected available fund.	322.43

Keeping in view the position explained above, the approval for revision of budget estimates, an amounting of additional budget of Rs.40.00 lacs may please be accorded. The funds are available with the college.

Submitted for kind consideration and approval please.

Detail of receipt and payment of Main/College Fee Account during the year 2013-14 is as under :

Sr. No.	Description	Amount (in lacs.)
1.	(A)	
	i) Amount of college fee received in first Semester up to August, 2013.	65.12
	ii) Amount of college fee expected to be received in the second Semester in December, 2013.	65.00
	iii) FDR's	350.00
	iv) Bank balance as on 28.10.2013.	26.00
	Total	506.12
	(B) Less proposed budget estimates of Expenditure previous approved During the year 2013-14	506.12 195.00
	(C) Expected available fund.	311.12

Keeping in view the position explained above, the approval for revision of budget estimates, an amounting of additional budget of Rs.40.00 lacs may please be accorded. The funds are available with the college.

Submitted for kind consideration and approval please.

Item No. 27.4 To approve the minimum start of Pay of Professor at Rs. 43000/- w.e.f. 01.1.2006 in respect of Dr. Nirmal Singh, Professor promoted through CAS.

A request in respect of Dr. Nirmal Singh, Professor, promoted through CAS has been received, regarding approval of minimum start of pay Rs.43000/- w.e.f. 01.1.2006 (copy placed at **Annexure-VI page No.27**). It is intimated that the concerned official is demanding the above said start in the light of notification No. F33-7/2011-TS.III Govt. of India Ministry of Human Resources Development, Department of Higher Education (copy at placed at **Annexure-VII page No. 28 to 31**). In this respect para h reproduced below :

"All Professors irrespective of the mode of selection should start at the basic pay of Rs. 43000/- and AGP of Rs. 10,000/- on or after 01.1.2006".

This notification was issued to the Directors of all the National Institute of the Technology (NIT's) and not for other institutions. Therefore, this notification is applicable only for NIT's and not applicable for AICTE approved Institute as per Clause 4(c) of the notification. Para is reproduced below:

"CAS has been in operation in institutions under guidelines provided by AICTE and UGC. It is clarified that those norms and procedures are not applicable to NIT's CAS in NIT's will be governed by guidelines and regulations defined by the Ministry of HRD and the Council of NIT's." Therefore it is pertinent to say that in these colleges only Punjab Govt. Notifications are to be followed. As per Govt. of Punjab Notification, Department of Technical Education & Industrial Training (Technical Education Branch-II) Chandigarh (copy placed at **Annexure-VIII page No.32 to 39**) the pay band for the post of Professor is Rs. 37400-67000 with AGP of Rs.10,000/-. Dr. Nirmal Singh, Professor has also pointed out that Career Advancement Scheme of the teachers of degree level technical institution (copy placed at **Annexure-IX page No. 40 to 49**), the procedure for the selection of Professor is the same as per as direct recruitment. Para 1.5.2 is reproduced as below:

"The selection committee for promotion to the post of Professors should be the same as that for direct recruitment for the promotion from Assistant Professor to Professor." It is to mention here that in the above said para, it is very much clear that the procedure, regarding selection of Professor either through CAS or direct selection is the same.

Keeping in view of the above, it is pertinent to say that there is nothing clear in the Punjab Govt. Notification regarding minimum start of pay of Rs.43000/- to Professor through CAS w.e.f. 01.1.2006 and it is very much clear regarding NIT's vide Notification No. F.33-7/2011-TS.III as above **Annexure-VII**.

Submitted for consideration please.

Item 27.5 To approve the Pay Protection and placement under CAS.

It is submitted that a letter has been received from Govt. of Punjab , Department of Technical Education & Industrial Training (Technical Education Branch-2), Chandigarh regarding Pay Protection and placement under CAS vide memo No. 15/1/99-4TE2/103761 dated 30.9.2013. Copy placed at **Annexure-X page No. 50.**

In this respect it is mentioned here that the case of Sh. Rajeev Bedi, Assistant Professor and others of Beant College of Engineering & Technology, Gurdaspur may be put up in the meeting of finance committee of the college, in the light of decision taken regarding Sh. Jaskaran Singh Bhullar, MIMIT, Malout and others. It is pertinent to say that the services of Sh. Rajeev Bedi, Assistant Professor and others were regularized subject to the conditions noted in the appointment letter Para 8 as reproduced as below: **"You will not claim any benefit for the period of contract/daily wage/consolidated service rendered at this college & your regularizing the services will be treated as fresh appointment from the date of joining as a regular employee in all respect & will be governed by rules & regulations applicable for the fresh appointees."**

Beside this the concerned officials have also accepted the terms and conditions of the appointment letters (copies placed at **Annexure-XI page No. 51 to 52.** In this respect replies have also been sent to Director Technical Education & Industrial Training, Punjab, Chandigarh vide this college reference No. BCET/1156 dated 30.4.2013, BCET/1563 dated 17.6.2013 and BCET/2315 dated 22.8.2013 respectively (copies placed at **Annexure-XII page No.53 to 55.**

Apart from the above and as per direction of Govt. of Punjab, Technical Education & Industrial Training, Punjab, Chandigarh letters have been sent to Director Technical Education & Industrial Training, Punjab, Chandigarh and Principal, MIMIT, Malout for information regarding pay protection case of Sh. Jaskaran Singh Bhullar. In this regard no information has been received yet. Copies placed at **Annexure-XIII page No. 56 to 57.**

Submitted for kind consideration please.

Item # 27.6

To approve the creation of one Post of Sewer man for the college.

It is requested that there is no sanctioned post of Sewer man in this college. It is intimated that there is huge sewerage system working in college campus, hostels and residential complex. To maintain the sewerage system, at present the college has made temporary arrangements on D.C. Rates.

To clean and maintain the sewerage system smoothly, one post Sewer man is required in the pay band of Rs. 4900-10680+1300GP

Keeping in view of the above, it is proposed that one post of sewer man may please be created in the above said pay band.

Submitted for kind consideration and approval please.

REVISED

Item # 27.7

To approve the creation of new account head of budget estimates for the Financial year 2013 – 14 for Poly-wing Established under NABARD Scheme at BCET, Gurdaspur.

It is intimated that there is no such provision in the budget Estimates expenditure approved for the Ploy-wing for the financial year 2013-14 in the meeting of the college Finance Committee held on 19-06-2013. There is need to create the following New account heads for the repair of Machinery/Equipment and Maintenance of Building. The details given as under:-

Sr.No.	Description of Items	Amount Rs.
1	Repair of Machinery and Equipment	1,00,000/-
2.	Repair & Maintenance of Building	2,00,000/-

The funds are available with the Poly-wing as per detail given below :

Sr. No.	Description	Amount
1.	i) Amount of College Fee received upto August 2013.	4277395
	ii) Amount of College Fee expected to be received in December 2013.	5450100
	iii) FDRs.	19629614
	iv) Bank Balance as on 28.10.2013.	1541162
	v) Bank Interest <i>-do-</i>	901535
	Total	31799806
2.	Less proposed budget estimate of expenditure previously approved for the year 2013-14.	17200000
3.	Expected available funds.	14599806

Keeping in view the position explained above , the approval for the creation of above said account heads & budget estimates expenditure an amounting to Rs.3,00,000/-may please be accorded.

Submitted for kind consideration and approval please.

Item # 27.7 To approve the creation of new account head of budget estimates for the Financial year 2013 – 14 for Poly-wing Established under NABARD Scheme at BCET, Gurdaspur.

It is intimated that there is no such provision in the budget Estimates expenditure approved for the Ploy-wing for the financial year 2013-14 in the meeting of the college Finance Committee held on 19-06-2013. There is need to create the following New account heads for the repair of Machinery/Equipment and Maintenance of Building. The details given as under:-

Sr.No.	Description of Items	Amount Rs.
1	Repair of Machinery and Equipment	1,00,000/-
2.	Repair & Maintenance of Building	2,00,000/-

The funds are available with the Poly-wing as per detail given below :

Sr. No.	Description	Amount
1.	i) Amount of College Fee received upto August 2013.	427795
	ii) Amount of College Fee expected to be received in December 2013.	5450100
	iii) FDRs.	19818781
	iv) Bank Balance as on 28.10.2013.	1541162
	Total	27237838
2.	Less proposed budget estimate of expenditure previously approved for the year 2013-14.	17200000
3.	Expected available funds.	1,00,37,838

Keeping in view the position explained above , the approval for the creation of above said account heads & budget estimates expenditure an amounting to Rs.3,00,000/-may please be accorded.

Submitted for kind consideration and approval please.

27.8 Any other item.